



THE EDMONTON WHITEWATER PADDLERS CONSTITUTION

Amended: 2011

ARTICLE 1; NAME

This Club will be called the EDMONTON WHITEWATER PADDLERS.

ARTICLE 2: PURPOSE

A. The purpose of this club to promote kayaking and paddling for competition, exploration and touring for enjoyment and safety. To provide a learning environment for beginning paddlers.

B. The Club shall be a non-profit organization.

ARTICLE 3: QUALIFICATIONS OF MEMBERSHIP

A. There shall be two classes of members - active and honorary.

B. Any person who is in sympathy with the purposes of the EDMONTON WHITEWATER PADDLERS shall be eligible for membership.

C. Honorary membership may be conferred on such persons, as in the opinion of the Executive Committee, may be entitled to such distinction.

D. Members in good standing shall be admitted to engage in Club sponsored activities and to compete for the EDMONTON WHITEWATER PADDLERS in Provincial and other competitions.

ARTICLE 4: CONDITIONS OF MEMBERSHIP

A. Active member shall pay annual fees, as shall be decided from time to time, by the Club or at the recommendation of the Executive Committee.

B. Only active members in good standing shall have the right to vote at Annual or Special General Meetings of the Club.

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- C. Any member who has allowed his or her fees to fall into arrears must pay all arrears in order to be reinstated or alternately must take out a new application for membership.
- D. Honorary members shall be exempt from the payment of fees, but shall neither vote or hold office

ARTICLE 5: EXECUTIVE COMMITTEE

- A. The Executive committee of the Club shall consist of a President, the immediate Past-President, a Vice President, Secretary and Treasurer. In addition to said Executive officers, there shall be Communication and/ or Webmaster Directors, Youth Programme Director and up to three additional Directors. The Executive Members and Directors shall constitute the Executive Committee.
- B. All members of the Executive Committee shall be residents of Edmonton and District and shall be a member for the club at least one year.
- C. No members of the Executive Committee should hold the same position for longer than two consecutive years, unless unchallenged at a General meeting.
- D. Subject to its ultimate responsibility to the members at large, the Executive Committee shall conduct all affairs of the Club and shall appoint Committees as necessary.
- E. Club funds may be expended on projects, which in the opinion of Executive Committee are deemed necessary or advisable in carrying out the purpose of the Club.
- F. Any proposed expenditures of funds, other than for Club purposes shall be authorized by the members by a vote taken at the Annual general meeting or a special general meeting of the Club on notice being given to the said members of such proposed expenditures.
- G. The Executive Committee shall meet at the call of the President. One half plus one of the Executive members shall constitute a quorum.
- H. When the President is unable or refuses to call a meeting, three members of the Executive Committee may do so by giving, to the members of the Executive Committee, at least two days notice in writing.
- I. Any Executive Committee member, remaining absent from two consecutive meetings of the Executive Committee without notifying the Secretary of their reasons for absence shall forfeit their position, and the vacancy shall be filled by the Executive Committee.
- J. In cases of demission of office, whether by death, resignation, or otherwise, the vacancy shall be filled by the Executive Committee. The person or persons so appointed should hold office until the next annual general or special general meeting is called.

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ARTICLE 6: NOMINATING COMMITTEE AND ELECTION OF EXECUTIVE AND DIRECTORS

- A. In November of each year, the Executive Committee shall appoint a Nominating Committee. Their name(s) shall be presented to the Club from this November meeting. At least one person shall have had previous experience on the Executive Committee.
- B. Any member may present, in writing, names for the consideration to the Nominating Committee. Members eligible for office must meet the criteria set out in ARTICLE 5 B and C. Suggestions may be communicated by permanent communication method(s) to the Chairman of the Nominating Committee or may be presented at the Annual General Meeting of the Club. The Nominating Committee shall prepare a list of candidates for the Executive and Directors positions.

ARTICLE 7: ANNUAL GENERAL MEETING

The Official Annual General Meeting shall be held after the November meeting of the Executive Committee and not later than the last week of January. Due notice thereof shall be given to all members of the Club. A slate of proposed Executive and Directors shall be presented at the annual general meeting for election; where these persons shall be declared elected.

ARTICLE 8: DUTIES OF EXECUTIVE

The duties of Executive shall be as follows:

- A. The President shall preside at all meetings of the Club and of the Executive Committee and shall perform those duties generally devolving upon the office of President. He or she shall be ex-officio member of all committees.
- B. In the absence of the president, the Vice-President shall preside at the meetings, perform the duties and functions of the President and have his or her privileges.
- C. The Secretary shall maintain a record of minutes of the Clubs meetings. The Secretary shall issue notices of all Club meetings to the Executive Committee. The Secretary will perform any other duties usually pertaining to the office. The Secretary will ensure a record of membership is being maintained.
- D. The Treasurer shall collect all moneys due to the Club, issue receipts, as required, and pay by cheque all accounts authorized by the Executive Committee. The Treasurer shall be one of three signing Executive Committee members appointed by the Executive Committee. The signatures of any two of these shall be necessary for all cheques and official documents of the Club. The Treasurer shall receive all membership fees and issue receipts, as requested, and shall deposit the funds to the accounts of the club.

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ARTICLE 9: FUNCTIONS AND MEETINGS

- A. The ordinary functions of the Club shall be held, at the discretion of the Executive Committee. Special meetings shall be held at any time or place on the call of the President pursuant to recommendations of the Executive Committee.
- B. All members in good standing shall receive notice of all functions and annual and special meetings of the Club.

ARTICLE 10: APPOINTMENT OF AUDITORS

Prior to, or at, the Annual General Meeting, the Executive Committee shall appoint two auditors, whose report shall be added or appended to the minutes of the annual general meeting.

ARTICLE 11: AMMENDMENT TO THE CONSTITUTION

This constitution may be amended by a two-thirds vote of the active members present and voting at the annual meeting of the Club, or at any special meeting. Notice of the proposed amendments shall be given a minimum of 30 days prior to a proposed general or special meeting.

ARTICLE 12: DISBANDMENT OF CLUB

In the event of disbandment of the Club all properties and assets will be transferred to the Alberta Canoe Polo Association.

