

EWP EXECUTIVE MEETING

DATE: Monday, April 18, 2011

Location: EWP Office 10385-60TH AVE, Edmonton**Call to Order:** Dale O'Brien called the meeting to order at 1930 (7:30 PM) hours.**EXECUTIVE MEMBER -- STATUS**

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| 1. President: Dale O'Brien | present |
| 2. Vice President: Scott Forbes | present |
| 3. Secretary: Brenda Lukasik | present |
| 4. Treasurer: Darryl O'Brien | present |
| 5. Trip Coordinator: Richard Allan | absent |
| 6. Communications: Kyle Polsfut | present |
| 7. Youth Program Coordinator: Chris Goss | present |
| 8. Web Site Administrator: Jean Leduc | present |

AGENDA ITEMS

- Dale distributed agenda and allowed for review and additions.

REVIEW AND DISCUSSION OF PREVIOUS MINUTES

Brenda Lukasik had sent previous minutes by e-mail for review prior to the meeting and had hard copies for the executive to review.

MOTION: 2011 -03: "to approve" minutes of March 8, 2011

Moved: Jean Leduc

Second: Chris Gross

Discussion: Brenda noted some editorial errors. The previous meeting was held at 1900 hours not 1100 hours, and this meeting time should have indicated that it was to start at 1930 (7:30 PM).

Called for the vote: Carried

EXECUTIVE REPORTS**1. PRESIDENT : Dale O'Brien**

Dale reported on the following upcoming competitions

- Spring Tournament – Edmonton, Kinsmen Pool, April 30
- Referee course will be held prior to the Spring Tournament
- Wave Pool, WEM, May 8 0830-1030 hours
- Aqua Fest in San Mateo, California, June 11& 12
- Cup of the East, Montreal, Quebec, Dates TBA
- Canadian Canoe Polo Nationals, July 22-25, Sudbury, Ontario
- Youth Tournament, Rundle Park, August 13
- US Nationals – Omaha, Nebraska. Tentative October 2011
- Continental Cup—at this time no dates arranged. Maybe postponed this year. Waiting for word from the ICF.

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2. VICE PRESIDENT – Scott Allan

No new business to report.

3. TREASURER – Darryl O'Brien

Darryl reports the following balances:

CASINO	\$92542.97 as of Jan 31,
PAYPAL	\$13,519.55
GENERAL	\$35,533.82

BILLS PAID:

- \$15,000 to Kinsmen—pool rental
- \$3300.00 for Life Insurance Commercial Liability – Renfrew Insurance

PENDING:

- Clubhouse Insurance: Due August 15, 2011

ACTION ITEM: Darryl reports he is still working on the 2010 AGM Financial Report.

4. TRIP COORDINATOR – Richard Allan

Had reported is expected absence to the Secretary prior to tonight's meeting. No report forwarded.

5. COMMUNICATIONS –Kyle Polsfut

No new items to report at this time.

6. YOUTH PROGRAM COORDINATOR: Chris Goss

Chris reports that a variety of youth sessions are being planned for the summer months. This includes some of the following:

- Youth Camp: Rundle Park July 7 & 8
- Wild water training: Clubhouse Bona Vista: June 15, 29, July 6, 27, August 3.17 and September 7
- Upper Red Deer River Trip: August 15 – 19.

ACTION ITEM: Chris will let Jean know the confirmed dates so that the information may be updated on the Website.

7. WEB SITE Administrator– Jean Leduc

Jean reports that the web site is being accessed. Will continue to update on a regular basis with course dates, trip dates, etc.

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BUSINESS ARISING FROM MINUTES AND/ OR OLD BUSINESS**1. Clubhouse**

Dale reported that there is still items that the City identified in the 2010 report that will still need to be addressed, more information regarding this in the "Spring Planning Work Dates", to be discussed in New Business.

2. Constitution review

- Brenda passed out updated DRAFT copies of the constitution prior to the meeting for Executive Members to review.
- Time was spent going through the various articles and changes were proposed.
- Additional editorial corrections and changes will be reviewed again at the next meeting.
- Constitution changes will then need to be passed at an AGM or Special AGM.

ACTION ITEM: Brenda will make discussed changes and update to the next DRAFT version. This will be reviewed the next meeting.

Discussion was also held regarding the section of Honourary Members and who has held/ or holds this.

Recognized past Honourary Members:

- **Yi Xu**, deceased. For his long standing participation in volunteering for the Club. He dedicated many hours to time/ score keeping for the Cup of the North tournaments and the World Masters Games in 2005.

Recognized current Honourary Members:

- **Henry Parker**. Known for his long-standing participation in volunteering for the Club. He has volunteered many hours to assisting with the Cup of the North Tournaments and the 2008 Worlds Tournament.
- **Robert (Bob) Brown**, photographer. Bob has attended and participated in photographing the sport at many of the Clubs tournaments. Bob volunteered many hours assisting the 2008 Worlds Organizing committee. He was responsible for taking many photographs at the 2008 Worlds Tournament that was held in Edmonton Alberta.

NEW BUSINESS

1. New Lesson Brochure.

Dale reports:

- The Brochures are completed and have been distributed to Kinsmen, MEC and the Website.

2. Event Booking for 2011-2012 year.

Dale and Chris report:

- Jeanna Hollowich- is the contract person for the City of Edmonton , will be involved with the Pool Bookings for the City
- Youth camps and activities are being organized
- Events for the Clubhouse are being organized.

ACTION ITEM: Dale will submit the Club requests for the 2011-2012 year for Edmonton (Kinsmen) Pool requests.

ACTION ITEM: Dale will attend the Allocation Committee meeting, Date to be determined.

ACTION ITEM: Dale and Darryl will review the schedule and add the dates for the Canada Canoe Polo Training Camps, once they are determined.

3. Spring Planning Work dates

Dale reports:

- River activities will commence around June 1, once the river levels have become more stable.
- There will need to be some planned work bees set up to complete the cleanup at the Clubhouse. This is a requirement of the City to maintain the lease.
- Dates will be posted when the weather permits access to the site.
- The City would like to see some of the following:
 - New sign at the Clubhouse
 - Some directional signage from the parking lots
 - Possibly some type of toilet facilities.

ACTION ITEM: Dale will look into prices for signs

ACTION ITEM: Dale and Darryl will look into different types of toilet facilities that would be suitable at the Clubhouse. I.e. composing, rental, permanent

4. EWP Pool Sessions, pricing

Dale reports there is some confusion regarding the pricing for pool sessions for Drop Ins of members and the price for Guests that are accompanying a member.

The executive confirmed the following price schedule:

- Drop In Fee: \$15.00 (waiver to be signed)
- Guest Fee: \$5.00 for 1 session (Waiver to be signed). NOTE: It is the responsibility of the HOST member to ensure the safety of their guest.

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MOTION: 2011 -04: "Guest Policy"

"EWP members are allowed to bring a guest to try out kayaking for ONE SESSION ONLY. Following the Introduction session, if the "guest" wishes to continue to kayak they must then purchase a membership.

Guests will pay a nominal fee, as set by the club, and sign a waiver prior to kayaking.

HOST members will be responsible for their guest's safety during the Introduction session. They shall provide proper instructions, and supervise them during their session."

Moved: Dale O'Brien

Second: Jean Leduc

Discussion: It is important that Waiver forms must be available during sessions, in the event a Guest was to attend the session.

Called for the vote: Carried

ACTION ITEM: Jean will update Website with information,**5. School Programmes**

Dale reported:

- Outdoors School Programmes will be held at Rundle Park starting May 30. This will be for 8 sessions.
- Schools such as : Vimy Ridge School will have students attending.
- Help will be required to assist in teaching the courses.

ACTION ITEM: Jean will update Website with information looking for assistance with the programmes.**6. Containers at Rundle**

Dale reported:

- The first container will be arriving at Rundle by the end of May
- A second container will be arranged to arrive in June.

Meeting adjourned at 2130 (9:30 PM) hours.

NEXT MEETING AND LOCATION

The next Executive meeting will be held

- Monday, June 13, 2011, 7:30 PM (1930 hours)
- Location: Office. : 10385-60th Ave Edmonton

Minutes are subject to review, correction and approval at the next executive meeting.

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